



Joel D. Fantz, PE, County Engineer  
Stacy McCune, Administrative Asst.  
Megan Robbins, Administrative Asst.  
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Fayette County Court House  
114 N. Vine St.  
P.O. Box 269  
West Union, Iowa 52175  
Phone: 563-422-3552  
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The Fayette County Road Department seeks qualified professional engineering consultant firms to submit Proposals for the design of a bridge replacement over the Volga River located near Wadena, Iowa. (See attached map.) The bridge to be replaced (FHWA# 141040) was destroyed during a flood event in July 2017.

Federal and State Disaster (FEMA) funds are expected to pay for 85% of the Engineering and the Replacement Costs. In order to ensure compliance with all applicable Federal Regulations in the consultant selection process, FEMA authorization, and the preparation and administration of the consultant contract, all work must comply with Iowa DOT I.M 3.305: Federal Aid Participation in Consultant Costs.

### **Scope of Services:**

The scope of work for this project will be as follows:

### **Preliminary Engineering:**

- A site plan that locates and sizes the facilities adequate to the site conditions. (See attached Fayette County Codes and Standards Ordinance.)
- Field / Survey work required for design and right-of-way easements / plats.
- Plans and specifications for review by the Iowa Department of Transportation, including the following documents:
  - Concept Statement
  - Preliminary Plans
  - Check Plans
  - Final Plans
  - All clearances and permits required. (Phase 1 archeology and wetland determinations have been completed. Preliminary reports are currently available upon request.)

Drawings shall conform with Iowa Department of Transportation specifications and consist of all engineering/architectural drawings, including profiles and sections, site plans, and all else necessary to illustrate the interest and scope of the work.

### **Construction Engineering:**

- Daily Inspections, Project Administration and Record Keeping, Concrete Testing etc. will be completed by the Fayette County Road Department.
- All work related to design is to be completed by the selected Engineering Firm including but not limited to: submittal review, developing pile wave equation and driving graphs, and providing survey bench marks to the Construction Contractor as necessary.



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All work outsourced or contracted to meet requirements, must be clearly stated in the proposal and include a name of the firm, description of work outsourced, and information related to the evaluation criteria below.

Proposals shall not include costs. Including costs will be cause for elimination of the proposal from selection. Contract terms and conditions will be negotiated upon selection. All contractual terms and conditions will be subject to review and will include scope, budget, schedule, and other necessary items pertaining to the project.

All costs included in the negotiated contract must be all-inclusive including the outsourced work. It is anticipated the Professional Services Agreement will be a Cost Plus Fixed Fee contract conforming to the contract provisions of Iowa DOT I.M.3.305, Attachment B – Requirements for Federal-Aid Consultant Contracts.

#### **Request for Proposal Timeline:**

All proposals in response to this RFP are due no later than 4pm, January 10, 2018.

Evaluation of proposals will then be conducted and if additional information or discussions are needed with any consultants, they will be notified.

Upon notification of selection, the contract negotiation will begin immediately, with the goal of completing negotiations within 2 weeks.

The County is targeting a November 2018 letting.

#### **Bidder Qualifications:**

Bidders should, at a minimum, provide the following items as part of their proposal for consideration:

- Statement of experience and qualifications.
- List of completed projects with a brief description of the project including costs, dates, and references.
- Anticipated resources you will assign to this project (total number, role, title, and experience)
- Timeframe for completion of project.



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**Proposal Evaluation Criteria:**

Fayette County will evaluate proposals based on the following criteria:

- 30%: Overall proposal suitability: Proposals must meet the scope and needs and be presented in a clear and organized manner.
- 20%: Experience of the Organization: Proposals will be evaluated on their experience as it pertains to the scope of this project.
- 25%: Technical expertise and experience: Proposals must provide descriptions and documentation of staff technical expertise and experience pertinent to this project.
- 20%: Relevant Past Performance
- 5%: Geographic Proximity to the project

Each proposer must submit 3 copies of their proposal by 4pm, January 10, 2018.

Sincerely,

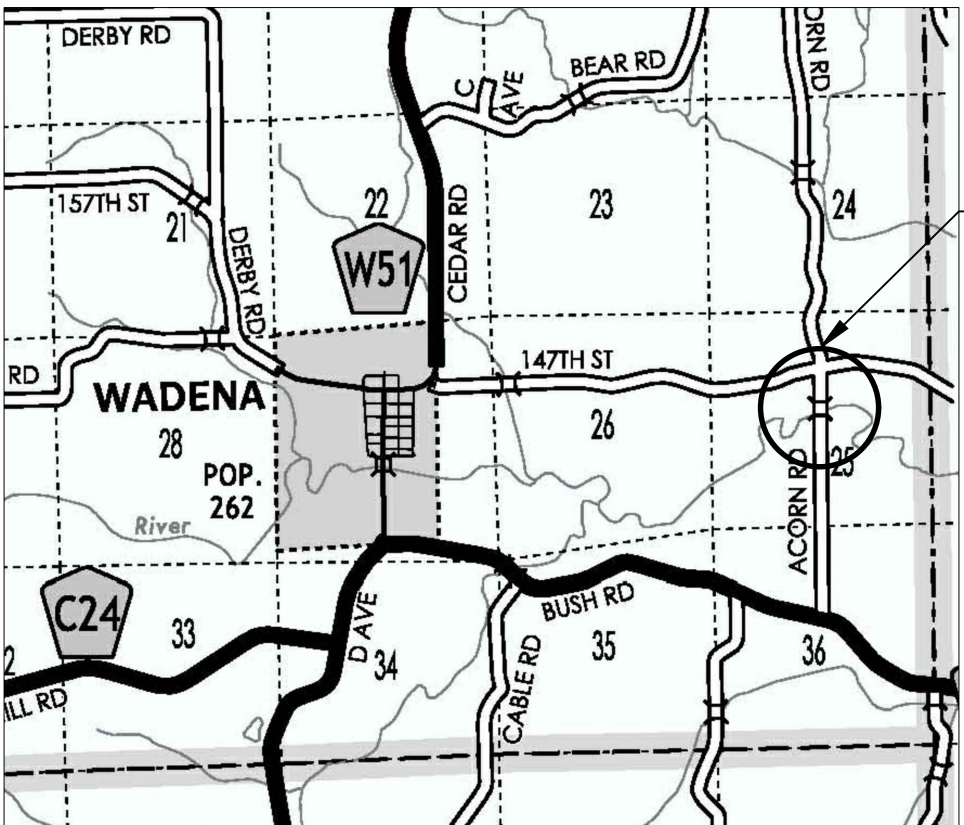
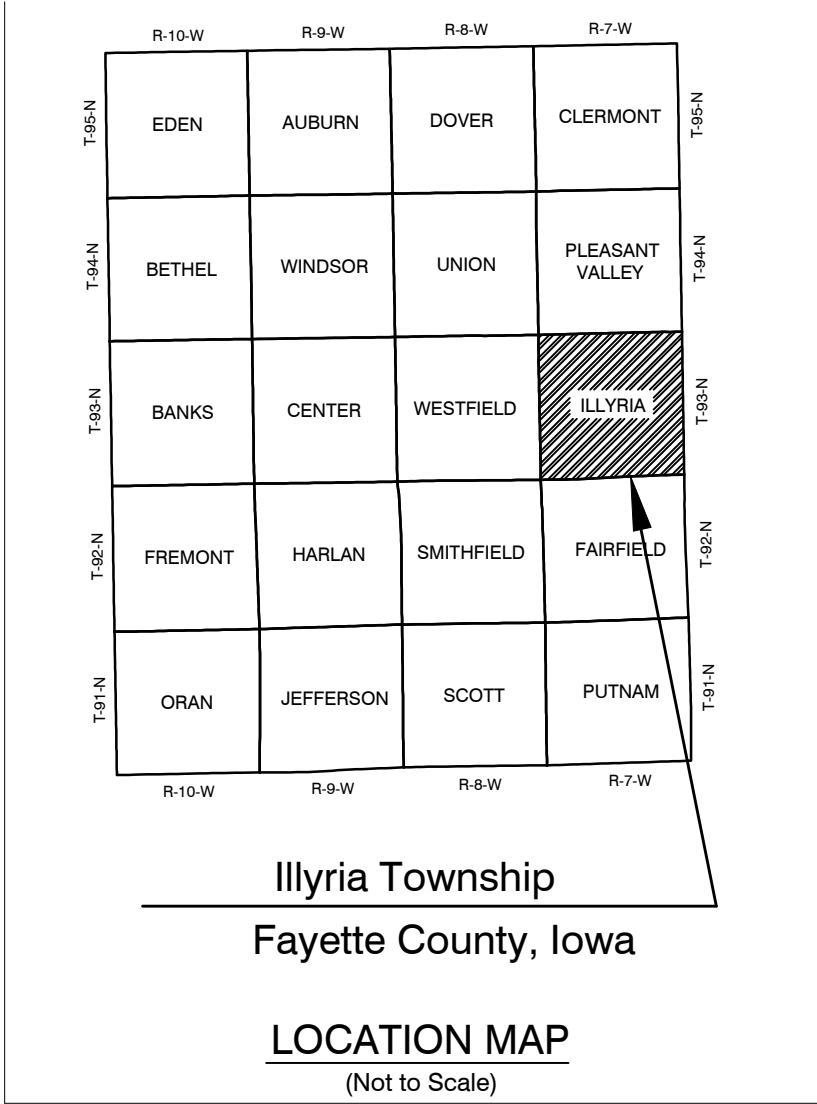
A handwritten signature in blue ink, appearing to read "J. Fantz", is written over a horizontal line.

Joel D. Fantz, P.E.  
Fayette County Engineer

Submit to:

Attn: Frey Bridge Proposal

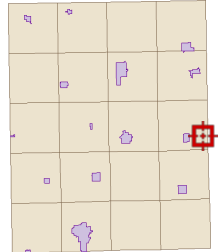
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# SITE MAP



## Overview



## Legend

-  Corporate Limits
-  Political Township
- Major Highways**
  -  County Highway
  -  Federal Highway
  -  State Highway
  -  Roads
- Rights-of-Way**
  -  Active
  -  Active
  -  Flood Ease
  -  Flood Ease
  -  Private Drive
  -  Rec Ease
  -  Railroads

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